How can I share my data with other researchers?

You can share your data with other UNSW staff and research students (HDR candidates) by assigning them a role in your Research Data Management Plan (RDMP). For example, assigning a staff member the **Reader** role will allow them to view, search, and download your data from the UNSW Data Archive.

The ResToolkit site will list all RDMPs and the roles you have for each. See the How do I know what access level I have in the Data Archive?, How do I add / remove / update team member access in the Data Archive? FAQs and the RDMP and the Data Archive page for more information on Data Archive roles.

Only UNSW staff can be granted access to the UNSW Data Archive.

Role	Description	Ingest (upload)	Egest (Download)	Search	Create namespace (subfolders)
Lead Chief Investigator (LCI)	One person per project who has full access to the Data Archive, usually a lead researcher	✓	✓	✓	✓
Research Project Manager (RPM)	Full access same as LCI. Usually is another researcher or member of the admin team	✓	✓	✓	✓
Contributor	Someone that has access to add data to the Data Archive but unable to create new folders	✓	✓	✓	✗
Reader	Someone that has read only access to the Data Archive and cannot add to the Data Archive	✗	✓	✓	✗

Help and further information:

- To learn more about the Data Archive:

- go to the Start here page
- see all Help Topics
- see all Frequently Asked Questions (FAQs)
- browse through the carousel on the homepage to view all available videos
- To access the Data Archive Web application, use this link, or, go to the Home page for other access options
- To create, or update, a Research Data Management Plan go to the ResToolkit service
- **Note**: the Data Archive service is also available over SFTP, see the SFTP client guide for more information